

**LOMPOC UNIFIED SCHOOL DISTRICT
EMPLOYMENT TERM FOR CLASSIFIED PERSONNEL
2008-2009
TRADITIONAL SCHOOL YEAR**

<u>Schools</u>	<u>Return Date</u>	<u>Ending Date</u>
Adult Education		
Administrative Assistant II, Senior Office Assistant and Home/School Liaison – Bilingual	Twelve month positions	
Elementary Schools		
Administrative Assistant I, Clerical Support Staff	July 30	June 12
❖ Instructional Assistants (all classifications)	August 19	June 04
❖ Library Technicians (Elementary Schools)	August 19	June 05
Middle School		
Administrative Assistant II	July 30	June 19
Clerical support staff except as noted	August 06	June 19
❖ Instructional Assistants (all classifications)	August 19	June 04
❖ Office Assistants (Textbooks)	August 11	June 12
❖ Student Safety/Community Liaison	August 20	June 05
Maple High		
Administrative Assistant II & Senior Office Assistant	July 30	June 19
Senior High Schools		
Administrative Assistant III	Twelve month position	
Registrar	Twelve month position	
Clerical support staff except as noted	July 30	June 19
❖ Career Center Technician	August 20	June 05
❖ Instructional Assistants (all classifications)	August 19	June 04
❖ Office Assistant (Textbooks)	August 11	June 12
❖ Outreach Consultant	August 20	June 05
❖ Student Safety/Community Liaison	August 20	June 04
Other School Site Staff		
❖ Food Service Workers & Food Service Delivery Drivers	August 19	June 04
❖ Health Assistant	August 04	June 05
Outreach Consultants	August 14	June 26
Psychologist's Secretaries	July 30	June 19
❖ School Community Liaison Assistant	August 20	June 04

School will be closed on the following days:

Staff Development Days: August 18, 2008, November 10, 2008 and January 26, 2009
Please note: Staff Development Days on November 10 and January 26 are now part of the work year for all classified employees. These are paid workdays.

All Paid Holidays Indicated by an "H" on the calendar
 Winter Recess December 22 – January 2, 2009
 Spring Recess April 10-17, 2009

❖ Except for paid holidays, personnel identified by this symbol do not work and are not in paid status during November 26, winter and spring recess. To remain in paid status, use compensatory time or vacation.

2008-2009

TRADITIONAL SCHOOL YEAR

Employment Term for Classified Personnel (continued)

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CENTRAL SERVICES & TRANSPORTATION

	<u>Return Date</u>	<u>Ending Date</u>
Accounting Technician	Twelve Month Position	
Administrative Assistant II	Twelve Month Position	
All Buildings and Grounds, Maintenance and Warehouse Personnel	Twelve Month Position	
Mechanics and Bus Driver/Service Mechanic	Twelve Month Position	
❖ Bus Driver I, II & Bus Driver Instructor	August 19	June 04
❖ Transportation Attendants	August 19	June 04

EDUCATION CENTER

Twelve Month Positions

Accounting Department Staff
 Certificated Personnel Staff
 Classified Personnel Staff
 Central Textbook Center/Library Processing Staff
 Curriculum Staff
 District Receptionist – bilingual
 District Attendance and Records Technician
 Education Center services Technician
 Executive Assistants II
 Home/School Liaison-Bilingual (formerly School/Community Liaison)
 ITS Department Staff (Information Technology Systems)
 Lead Language Assessment Technician
 Office Automation Technician
 Payroll Staff
 Printing Staff
 Purchasing Staff
 SEMS Senior Office Assistant
 Senior Executive Assistant
 Special Education Department Staff
 Student Services Staff
 Teacher Resource Center Staff

Less Than Twelve Month Positions

❖ District Community Liaison – Bilingual	August 20	June 05
❖ Language Assessment Technicians (2 positions @ 185 days)	July 23	June 05
❖ Language Assessment Technicians (2 positions @ 212 days)	July 15	June 05
Psychologists' Secretaries	July 30	June 19
Special Education Department Staff Secretary	July 30	June 29
❖ SARB Staff Secretary	July 30	June 29