

LA HONDA & MIGUELITO ELEMENTARY SCHOOLS

**2008-2009**  
**YEAR ROUND SCHOOL YEAR**

ADMINISTRATIVE ASSISTANT I AND CLERICAL STAFF

Employees in this classification are EXPECTED TO WORK November 26, December 22, 23, 26, 29, 30 and January 2 of winter recess and April 13, 14, 15, 16, and 17 of spring recess.

	<u>RETURN DATE</u>	<u>ENDING DATE</u>
Summer Quarter.....	June 25	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 12
<b>**Instructional Assistants</b>		
Summer Quarter.....	July 15	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 04
<b>**Health Assistants</b>		
Summer Quarter.....	July 02	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 05
<b>**Library Technicians</b>		
Summer Quarter.....	July 16	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 04
<b>**School/Community Liaison</b>		
Summer Quarter.....	July 16	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 04
<b>**Food Service Workers</b>		
Summer Quarter.....	July 15	September 19
Fall Quarter .....	October 06	December 12
Winter Quarter .....	January 12	April 03
Spring Quarter.....	April 20	June 05

School will be closed on the following days:

- All Paid Holidays: Paid holidays are indicated by an "H" on the calendar
- Winter Intersession: November 21 and December 15, 2008 – January 09, 2009
- Spring Intersession: April 06, 2009- April 17, 2009
- Staff Development: August 18, 2008, November 10, 2008 & January 26, 2009  
**Please Note:** Staff Development days on November 10, 2008 and January 26, 2008 are now part of the work year for all classified employees. These are paid workdays.

Year Round Education classified school employees will receive same holidays during spring and winter recess as Unit Members working a traditional school calendar.