

**Measure N  
Citizens' Oversight Committee Meeting Minutes  
February 24, 2005**

**I. Call to order**

At 5:00 p.m. the following people were in attendance:

Marno Goetsch  
Dorothy Jackson  
Julie McAninch  
Joe Wilcox  
Jim Bakos  
Jim Reizer  
Jim Moranville  
David Shelton

Ann Gary (arrived at 5:01 p.m.)  
Ed Schuler (arrived at 5:03 p.m.)

Meeting called to order at 5:00 p.m. by Marno Goetsch.

Handouts:

2/24/05 Agenda  
10/28/04 Meeting Minutes & Agenda for Approval  
LUSD General Obligation Bonds Financial & Performance Audits 6/30/04  
LUSD Measure N Committee Update 2/24/05 (from KBZ Architects)  
Measure N current Projects as of 2/15/05  
10/1/04 to 12/31/04 Finance Reports ( 2 Versions)  
Enrollment Analysis Present and Future 2/22/05 (presented by Jim Moranville)

Jim Moranville introduced Jim Reizer – the new Purchasing Manager.

**II. Approval of minutes of the October 28, 2004 meeting**

Motion was made by David Shelton, seconded by Julie Mc Aninch, and carried 4 to 0 to approve the minutes as submitted.

**III. Courtesy to Visitors**

There were no visitors present.

#### **IV. Accept Financial and Performance Audit**

Jim Moranville had presented the Audit Reports at the Board Meeting, but the Board tabled discussion until the Oversight Committee had a chance to review the Audit.

Jim Moranville explained the two types of Audit Reports.

**Financial Audit** was to verify that the accounting records for the Measure N Bond were prepared according to GAAP principals.

**Performance Audit** verifies that the money has been spent for the purpose and intent that was stated in the Bond Measure.

There was some discussion regarding the specifics of both audit reports.

Proposition 39 requires both a Financial and Performance audit to be performed.

The audit for the previous year will always be performed in October and completed by January. That is “normal” timing.

Marno stated that the audit appears to have “done what it’s supposed to do”.

Motion was made by Dorothy Jackson, seconded by Julie Mc Aninch, and carried 5 – 0 to accept the Financial and Performance Audits as presented.

#### **V. Approve Finance Report**

Two reports presented:

Contracts By Fiscal Year/ Summary/ Expenditure Report (for entire project): this report is generated by the program that prints our report to the State – as such the dates of the report cannot be defined.

LUSD Transaction Activity Report 10/1/04 to 12/31/04: Jim Moranville suggested that the 9000 object codes be excluded from future reports to avoid confusion.

The Committee would like to receive both reports at each meeting.

There was a lengthy discussion regarding the details of each report:

Marno Goetsch asked about the “Non-State Funded” reports for the District Office and La Mesa. He asked how that works.

Jim Moranville explained that the non-student sites support the school sites. He thinks that La Mesa and the District Office expenditures should be divided amongst the sites, since it supports them. However, when the new phone system goes in, the District Office phones will be paid with Non-Bond Funds. He stated that we need to come up with some method of reporting the State Funded

projects and Non-State Funded projects. He stated that this is the first time he's seen the full State Report – so he needs to review it.

The Series I elementary schools (Fillmore, La Canada, Clarence Ruth) are on State Allocation Board (SAB) agenda for March 28<sup>th</sup> to get approval for matching State Funding.

Jim Moranville will work with Shirley Pillus on printing a finance report by project number.

Dorothy Jackson asked about “interfund” entries. Jim Moranville explained that it's transfers between district funds; examples would be warehouse purchases. He stated that he would research the large entries and report back to the Committee.

Dorothy Jackson questioned the “Contracts by Fiscal Year Summary”. Jim Moranville clarified that these are contracts, not money spent. These are encumbrances defined by purchase orders.

Jim Moranville suggested sorting the Accounting report by project and attaching a summary sheet on top of that for the entire Financial Report.

Motion was made by David Shelton, seconded by Dorothy Jackson, and carried 5 – 0 to approve the Finance Report as presented.

## **VI. Status of Projects Report**

Dorothy Jackson asked about the data network status and does it benefit students?

Jim Moranville explained that it provides a faster system and will make the Internet more accessible from classrooms, speed up the process between student labs & their servers, and speed up the whole network between sites. We are very close to being done with that project. This is a CMAS contract implemented in December with Nexus. We just had the 3<sup>rd</sup> or 4<sup>th</sup> progress meeting with them. There is a lot of programming to do before implementation.. They have ordered the equipment, will be programming the equipment, then installing the equipment. We are hoping to have all of it done by the end of this school year. The project includes surveillance cameras that may be done during summer, but the voice/data will be installed by the end of school year. The data equipment must be installed before putting in the phones.

Joe Wilcox reviewed the LUSD Measure N Committee Update 2/24/05.

Interim Portables: Joe noted that some of the portables will be installed before April 2005 – specifically the portables at Lompoc High School. Lompoc Valley Middle School may be a little later because of the rains.

David Shelton asked if Santa Maria had portables that we could use for Measure N. Jim Moranville explained that the Office of Public School Construction (OPSC) allocates portables. We did get one restroom portable from Santa Maria at no charge. We will probably receive 3 or 6 portables from Orcutt, but those are designated by OPSC.

Series I Elementary Bid Walk was 2/24/05. There were 10 general contractors who showed up. Bids are due on April 19<sup>th</sup>. Construction to begin about Mid May.

The remaining Elementary Schools should be through DSA in March 2005.

The Lompoc Valley Middle School plans were just back to the DSA plan checker.

Lompoc High School will go to DSA on March 9<sup>th</sup> for final approval. Lompoc High School will probably go out to bid before LVMS due to DSA approvals.

Jim Moranville explained that we don't want to submit to OPSC too far in advance. Once SAB says they've allocated money to a site, we have 18 months to obtain a contractor. This is state law and cannot be changed.

Joe Wilcox showed the tile patterns for the bathrooms at Elementary and Secondary schools and explained the various patterns.

Jim Bakos showed exterior colors. Jim Moranville explained that we would adopt color standards for school exteriors.

LUSD will be painting Crestview and Vandenberg Middle School this summer with the colors that they showed (rust, beige, dark gray, dark green).

## **VII. Other items from the Committee**

The committee agreed that they prefer the meetings to be at 4:00 p.m. instead of 5:00 p.m.

Jim Moranville gave the committee a copy of "Enrollment Analysis Present and Future: LUSD 2/22/05" that was already presented at the School Board.

## **VIII. Next Meeting**

The next meeting is Thursday, April 28, 2005 in the Board Room.

## **IX. Adjournment**

The meeting adjourned at 5:58 p.m.

Informal discussion after adjournment regarding press releases.  
Dorothy Jackson, Marno Goetsch and David Shelton agreed that Marno could do  
a Bond Oversight Committee press release without obtaining approval

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Marno Goetsch, Chairperson

ATTEST: \_\_\_\_\_  
Ed Schuler, Vice-Chairperson

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