

**Lompoc Unified School District
Measure N Citizens' Oversight Committee Meeting Minutes
July 19, 2007**

I. Call to order

In the absence of an elected Chairperson, Helen Free (temporary Chair) called the meeting to order at 4:00 p.m. The following people were in attendance:

Helen Free
Justin Ruhge
Katie Burke (arrived at 4:14 p.m.)
Bob Manning
Jesslyn Deleissegues

Gary Black – Asst. Superintendent, Business Services
Ron Glenn – Construction Manager
Stuart Hauck – Kruger, Bensen, Zeimer Architects, Inc.

Absent:
Tim Harrington (excused)
Jerrie Williams (excused)

Handouts:
7/19/07 Agenda
6/28/07 Meeting Minutes for approval
Financial Presentation 7/1/07 to 6/30/07
Measure N Acronyms
Project Status Handout

II. Election of Chairperson (per Section 9 of the Citizens' Oversight Committee bylaws) and Vice Chairperson

a. Discussion
Each person attending briefly introduced themselves.

b. Nominations / Vote

i. Chairperson

Katie Burke nominated Helen Free as Chairperson, Justin Ruhge seconded the nomination. There were no further nominations for Chairperson. Helen Free was elected Chairperson by a vote of 5 – 0.

ii. Vice Chairperson

Bob Manning nominated Tim Harrington as Vice-Chairperson, Katie Burke seconded the nomination. There were no further nominations for Vice-Chairperson. Tim Harrington was elected Vice-Chairperson by a vote of 5 – 0.

III. Approval of Minutes

Agenda items III through VI were addressed prior to the Nominations/Vote to allow more committee members to arrive and have the opportunity to vote for the open positions.

A motion was made by Justin Ruhge, seconded by Bob Manning, and carried 4 – 0 to approve the June 28, 2007 meeting minutes as presented.

IV. Courtesy to Visitors

There were no visitors.

V. Old Business

There was no old business.

VI. Finance Report

a. LUSD Finance Report 4/30/07 to 6/30/07

Helen Free had some comments regarding the finance report.

Justin Ruhge had several questions and inquired as to what several of the companies do. All questions were answered to the committee's satisfaction.

Katie Burke arrived at 4:14 p.m.

b. Working Budget/Actual Expenditures to Date as of 7/13/07

Gary Black explained that Vandenberg Middle School Modernization hasn't been bid yet. He commented that complying with the State requirements to obtain the funding has been a lot of work.

Moved to item II on the Agenda to elect Chair and Vice-Chair..

VII. Status of Projects

Stuart Hauck (with KBZ Architects) gave an update of the current projects.

- Punch List Walks will happen at Buena Vista and La Honda Elementary schools in the next couple of weeks.
- The Miguelito Elementary bid has been awarded.
- El Camino Middle School bid to be discussed at the Board of Education meeting at 5:30 p.m.
- Vandenberg Middle School will bid in the next 12 months.
- Reviewed Project Status Handout

An open discussion of the modernization included the following highlights:

Deadline for the Office of Public School Construction (OPSC) were discussed. Once the District has received the approval for funding from OPSC, we have 18 months to get a minimum of 60% of the modernization project under contract and submit for a fund release (or we have to start the entire fund approval process from the beginning).

In response to a question from Helen Free, Gary Black explained how changes to the contract(s) are handled. We are limited to a 10% Change Order overage on each bid. We are careful about changing standards for the schools. If we find we need to correct something on a current construction project, we apply that knowledge to future construction projects. Gary commented that is one of the areas where the Construction Management team is extremely valuable.

Bob Manning wanted to know if we have a review at the end of each project. Gary explained that we have a weekly meeting during which there is ongoing review of current and future projects.

Now that we have bid most of the modernization jobs, we have a much firmer budget. Early in the projects, we pulled certain things out of the bids due to budget concerns. We are now in a position that we can put these items back in future bids, and go back and complete the work on the previous schools. Doors, hardware and lifts are the main items that were removed for budget, and will now be completed at all schools. These items are requirements for closing out the projects.

VIII. New Business

- a. Set Quarterly Meetings 2007/2008

(continued on next page)

It was agreed to schedule the meetings for the following dates:

4:00 p.m. Thursday, October 18, 2007

4:00 p.m. Thursday, January 17, 2008

4:00 p.m. Thursday, April 17, 2008

4:00 p.m. Thursday, July 17, 2008

b. Schedule Construction Site Visit

The committee was invited to meet at 4:30 p.m., Wednesday, July 25th at the construction trailer located at Cabrillo High School to tour that site's construction and also view Buena Vista Elementary which is 99% completed.

IX. Other Items from the Committee

Justin Ruhge (the member representing a taxpayer's association) commented that the Santa Barbara County Taxpayer's Association is required to provide committee members for several bond committee's within the county. Currently five of their members are represented on various committee's.

X. Adjournment

The meeting was adjourned at 4:42 p.m.

Helen Free -- Chairperson

ATTEST: Tim Harrington – Vice-Chairperson

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