

**Lompoc Unified School District
Measure N Citizens' Oversight Committee Meeting Minutes
October 17, 2007**

I. Call to order

The meeting was called to order at 4:10 p.m. by Helen Free. The following people were in attendance:

Helen Free
Tim Harrington
Bob Manning
Justin Ruhge
Jerrie Williams

Ron Glenn – LUSD Construction Manager
Stuart Hauck – Kruger, Bensen, Zeimer Architects, Inc.
Shirley Pillus – Construction Secretary

II. Approval of Minutes

A motion was made by Bob Manning, seconded by Justin Ruhge, and carried 5 to 0 to approve the July 19, 2007 meeting minutes as presented.

III. Courtesy to Visitors

There were no visitors present.

IV. Old Business

a. Construction Site Tour of Cabrillo High School and Buena Vista Elementary on July 25, 2007.

1. Attended by: Katie Burke, Jesslyn Deleissegues, Bob Manning, Tim Harrington and Justin Ruhge.
2. Representing LUSD: Gary Black (Asst. Superintendent, Business Services), Ron Glenn (LUSD Construction Manager), Steve Becker (Diani Construction Management, Project Manager), and Shirley Pillus (Construction Secretary).
3. Bob Manning commented that he is very impressed by the work we're doing at Cabrillo High School. Gary Black had talked about the planning for infrastructure and the future. Bob said this is probably the most important thing that he saw. Planning for the future is a great thing and he commends

- the Measure N Team for good design, construction and practice.
4. Justin Ruhge asked if the Cafeteria/Kitchen at Cabrillo High School were completed by school opening. Ron Glenn told him that they were able to serve lunch on the first day of school.
 5. Ron Glenn said our contractors have been very good about meeting deadlines. They add people when needed to meet deadlines.

b. Quarterly Meeting Dates 2007/2008 Revised:

- 4:00 p.m. Wednesday, October 17, 2007 – Board Room
4:00 p.m. Thursday, January 17, 2008 – Conference Room I
4:00 p.m. Thursday, April 24, 2008 – Board Room
4:00 p.m. Thursday, July 17, 2008 – Board Room

The meeting rooms will be booked beginning at 3:30 p.m. – so meetings can start at 4:00 pm sharp.

V. Finance Report

a. LUSD Finance Report 7/1/07 to 9/30/07

1. Justin Ruhge commented on the last of the local bonds being sold and asked if that increase made it on the property tax bills this year? Since Gary Black wasn't in attendance, Shirley will get an answer and e-mail the committee.

b. Working Budget/Actual Expenditures to Date as of 10/17/07

1. Helen Free requested a verbal description of the color coding on the Budget/Actuals sheet for the benefit of the new committee members. It was explained that green items are known revenues, blue items are known expenses and black items are estimates.
2. Ron Glenn added that the first four schools (Fillmore, La Canada, Clarence Ruth and Lompoc Valley Middle School) have finalized all change orders. Stuart Hauck commented that the average for change orders is 5 – 7% of the contract. Our elementary school change orders ended up at 3% and Lompoc Valley Middle School ended up at 6% due to extensive dry rot in the gym

VI. Status of Projects

- a. Stuart Hauck said the first 5 schools are basically complete (Fillmore, La Canada, Clarence Ruth, Lompoc Valley Middle School and Lompoc High School).
- b. Lompoc High School (LHS) still has some ongoing work: (1) Division of the State Architect (DSA) corrections, (2) Culinary Arts Project.
- c. La Honda Elementary is 99% complete:

1. Still need to bid exterior doors/hardware.
2. LUSD is discussing removing the stage at this site, and possibly using a portable stage. This site has a more expensive lift than the other schools, so we're trying to find a way to avoid the lift expense. The principal says they rarely use the stage, so we're exploring other options.
- d. Buena Vista Elementary is 99% complete – need to bid doors/hardware and access lift.
- e. Los Berros Elementary is 74% complete.
 1. To be complete by January 2008.
 2. Still need to bid doors/hardware and path of travel improvements.
- f. Crestview Elementary is 76% complete.
 1. Need to bid doors/hardware and access lift.
 2. To be completed by January 2008.
- g. Hapgood Elementary is 45% complete and should be complete by January 2008.
- h. Miguelito Elementary will move into the Interim Housing site behind the District Office in December 2007. Site construction to begin January 2008. .
- i. Cabrillo High School is 44% complete.
 1. Currently undergoing diminished work while the site is occupied.
 2. Work will go back into "full scale" construction mode in Summer 2008 and is scheduled to complete prior to school re-opening next year.
- j. Vandenberg Middle School:
 1. This project will go out for bid sometime in Spring 2008.
 2. Stuart Hauck estimates that this site will take 9 to 12 months for completion.
- k. Comments from the Committee:
 1. Helen Free asked if there are dedicated construction crews on each site, or do they float from site to site. Ron Glenn explained that each site has it's own crews. Although there is some floating between sites when needed.
 2. Tim Harrington commented that construction costs have gone up over the last few years. He asked if there is a little more realism in material costs now? Ron Glenn responded that while costs aren't going down, they are much easier to predict right now.

VII. New Business

There was no new business.

VIII. Other Items from the Committee

- a. General Discussion regarding Modernization:
 1. Helen Free stressed that infrastructure is very important during Modernization. Even though we don't see it and it's not pretty, it's commendable that it's being done. It's exactly what the taxpayers have been paying for.
 2. Bob Manning agreed that the infrastructure work will save us a lot of money in

- the future.
3. Tim Harrington said he gets lots of parent questions about what are we doing – since they can't see the results. Tim said he can now respond. While we can't really see a lot of the work, we're buying a lot for the future. He went on to use the analogy of a car – you can't see anything when you maintain and fix it, but it makes a big difference in the overall performance and longevity.
 4. Helen Free agrees that part of the Committee's "job" is to be a link to the public regarding the Modernization work. They can answer questions in a knowledgeable way.

b. Future site tours for the Oversight Committee:

1. Justin Ruhge suggested we have a late January or early February site tour. He would like to see Miguelito Elementary during construction.
2. Stuart Hauck suggested that we look at Hapgood Elementary right now, since it has a lot of visual work going on there (trenching, heaters, etc).
3. Jerrie Williams who couldn't attend the last site visit expressed interest in touring Hapgood in the near future.
4. The Committee agreed to schedule a site visit of Hapgood Elementary for November 14th (Wednesday), at 10:00 a.m. Shirley will e-mail the details to all Committee members this week.

IX. Adjournment

The meeting was adjourned at 4:35 p.m.

Helen Free – Chairperson

ATTEST: Tim Harrington – Vice-Chairperson

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