

**Measure N
Citizens' Oversight Committee Meeting Minutes
October 28, 2004**

At 4:00 p.m. the following committee members were present: Marno Goetsch (Chairperson), Cheryl Vineyard, and David Shelton. Due to the lack of quorum, the meeting proceeded with an informal discussion, with the understanding that no action could be taken. Also in attendance were Jim Moranville – Assistant Superintendent of Business Services, Jim Bakos – Maintenance & Operations Manager, and Joe Wilcox – KBZ Architects.

Both Julie McAninch & Dorothy Jackson called to say they would be a little late getting to the meeting. Ed Schuler was absent.

Informal discussion ensued regarding the missing member of the committee that is supposed to be a member of a taxpayer's association. The question of appointing a member from another committee was discussed. It was suggested that a lawyer be consulted to find out if there are any alternatives for appointing a new committee member from another organization.

The Following Handouts were given to all committee members:
Measure N Projects (10/28/04) /Budget
Transaction Activity report 6/1/04 to 6/30/04 & 7/1/04 to 9/30/04
Committee Update 10/28/04 (from KBZ)
Vavrinek, Trine, Day & Co., LLP Letter dated 10/22/04 & Audit Contract

Call to order

Meeting was called to order at 4:20 p.m. by Marno Goetsch upon the arrival of Julie McAninch which established a quorum. Dorothy Jackson arrived at 4:30 p.m.

Approval of Minutes

June 26, 2004 Minutes:

Motion was made by David Shelton, seconded by Julie McAninch, and carried 4-0 to approve the minutes as submitted.

July 22, 2004 Minutes:

It was pointed out that the minutes stated that Jim Moranville would look into the equity of installing an Air Conditioning system at Vandenberg Middle School. Jim Moranville responded that LUSD had to air condition the library due to the proximity to the computer lab.

Motion was made by David Shelton, seconded by Julie McAninch, and carried

4-0 to approve the minutes as submitted.

III Courtesy to Visitors

There were no visitors present.

IV Update on Financial & Performance Audit

The Financial & Performance Audit was supposed to be part of the annual report to the Board of Education from the Bond Oversight Committee. Since the annual audit is not done until Fall of each year, the information wasn't available to present. Jim Moranville explained that timing of the audit each year would force the audit presentation to the Board of Education to always be a year behind.

Jim Moranville referred to the Engagement Letter from VTD regarding the financial and compliance audit for Measure N which explains the audit objective. David Shelton remarked that the letter states more about what VTD won't do instead of what they will do.

Jim Moranville replied that the audit is mainly to determine if LUSD is meeting the requirements of the bond proposition.

V Finance Report

(a) There are 2 parts to the report: (1) transaction report for 6/1/04 to 6/30/04, (2) transaction report for 7/1/04 to 9/30/04.

(b) Measure N Projects Budget (10/28/04) Handout:

Jim Moranville discussed the details of the Budget presented. He explained how they reduced the budget to accommodate the \$70 Million funding. In decreasing the budget it was necessary to only do a percentage of some items, while other items must be done 100% or not at all.

Joe Wilcox worked long hours identifying the Base Bid items and alternates to best serve the needs of LUSD.

The far right column is the total budget currently, but there may still be further adjusting.

(c) Dorothy Jackson asked about work at La Mesa. Jim Moranville and Jim Bakos said that we would wait until the end of the project to see if we have money to do La Mesa.

Dorothy also inquired as to the sale of bonds.

Jim Moranville said that we sold \$17.5 Million right away. And we will have to sell more in the spring to fund construction.

Cheryl Vineyard asked if they are rated?

Jim Moranville said that we went through a rating, but the interest rate is changing – so we will have to watch that closely.

VI Status of Projects

There was some discussion regarding the WAN and Voice/Data projects:

Jim Moranville explained that a combination of the WAN and Voice/Data projects will make the new system work. The District Office is the primary hub of the new system.

Currently, the WAN (hardware) is complete. The next phase is the Voice/Data which will complete the project and make it useable.

Jim Moranville showed the Committee a full color handout, "Measure N – Your Money at Work". This will be made into a big poster board, and copies will be sent to all of the schools within the next couple of weeks.

Dorothy Jackson said she liked the new Measure N Money at work sign at Lompoc High School. Jim Bakos said that we have several more signs that we will rotate amongst the schools as we rotate construction.

Jim Bakos suggested putting before & after pictures on the LUSD website to show progress accomplished by Measure N.

Joe Wilcox began reviewing the KBZ handout:

A. Summer 2004 Projects:

Lompoc High School Pavement has made the traffic flow much better.

Cheryl Vineyard agreed.

Dorothy Jackson talked about the bicycle area.

Jim Bakos said they would be making the bicycle space a little larger in the near future.

LVMS Shade Structure

Joe Wilcox said the Shade Structure probably has a life of 10 to 15 years. He noted that it's not water proof.

Jim Bakos said we will be pressure washing the tables, etc. on a regular basis (probably quarterly).

B: Modernization Effort:

The Series I elementary plans were approved by the Division of the State Architect on 10/8/04. We anticipate that Series I elementary schools will be one bid package and construction should begin the first part of 2005.

Joe Wilcox is working on a final schedule of when all of the schools will be through DSA. Once they are all approved, we can apply for state money.

DSA has three divisions that have to approve the final plans: Fire/Life Safety, Structural and Access Compliance.

Jim Moranville noted that we are not only communicating with principals, but also communicating with various community groups who are using our sites, so we can better coordinate the construction schedule(s). We are also working around Special Education students and testing schedules at the schools.

C: Bid Strategy:

EMS= energy management system.

Joe Wilcox said the he hopes to get the Base bid + alternate 1 within our budget.

Jim Moranville:explained that once we bid the Series I Schools, that will set the bid goal for all the other Series. There won't be any alternates in the Series II or III, all the schools will be worked on equally.

VII Other Items from the Committee

The Committee requested that all handouts be mailed to them prior to the meeting, so they would have time to review them. They would also like to receive the meeting packets one week prior to the meeting and it would help if they are all three-hole punched.

David Shelton suggested that we put Measure N handouts in the community centers, as well as the library, hospital, and chamber of commerce office. He also said the newspaper asked him questions after the last meeting and he referred them to Marno Goetsch. He suggested that we authorize Marno to speak to the paper on behalf of the Oversight Committee.

Marno Goetsch said the Year End Presentation to the Board of Education was well accepted.

David Shelton will be out of town the whole week of January 27th, so he won't be able to attend the next meeting.

VIII Next Meeting

The next Meeting is Thursday, January 27, 2005 4:00 pm in Conference Room I

IX Adjournment

The meeting adjourned at 5:20 p.m.

Marno Goetsch, Chairperson

ATTEST: _____
Ed Schuler, Vice-Chairperson

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