

**Lompoc Unified School District
Measure N Citizens' Oversight Committee Meeting Minutes
April 24, 2008**

I. Call To Order

The meeting was called to order at 4:00 p.m. by Helen Free. The following were in attendance:

Helen Free
Justin Ruhge
Bob Manning
Jesslyn Deleissegues
Tim Harrington (arrived at 4:10 p.m.)

Gary Black – Asst. Superintendent, Business Services
Ron Glenn – LUSD Construction Manager
Stuart Hauck – Kruger, Bensen, Zeimer Architects, Inc.
Shirley Pillus – Construction Secretary

There was one audience member who chose to not identify himself.

II. Approval of Minutes

A motion was made by Justin Ruhge, seconded by Bob Manning, and carried 4 to 0 to approve the January 17, 2008 meeting minutes as presented.

III. Courtesy to Visitors

The visitor declined the opportunity to speak.

IV. Old Business

Construction Site Tour of Miguelito Elementary Comments/Discussion:

Justin Ruhge was the only Committee member able to attend the site tour. The other members of the Committee viewed approximately 50 pictures that were taken during that site visit and discussed them.

V. Finance Report

A. LUSD Finance report 1/1/2008 to 3/31/2008

Justin Ruhge asked about the payments to Vernon Edwards Constructors coded as the Main Contractor. It was explained that Vernon Edwards is the General Construction contractor for Cabrillo High School and the payment was for 1 months worth of construction work.

Gary Black pointed out the Sunbelt Rentals payments. He explained that the first 2 figures are for 3 generators used to keep school open during an unexpected power outage that left 2/3 of the campus without electricity. The last number is 1 months' rental for 1 generator to keep the theater operational. The theater generator rental will be ongoing until we fix the electrical at Cabrillo this summer.

Gary Black pointed out that we reduced the scope of modernization to meet budgets. Most of the electrical at a majority of sites is just conduit underground (no electrical upgrade). We will have to do electrical upgrades over the next 10 years.

The Cabrillo High School Electrical project is being bid. We should have the work done this summer. There is a \$2.2 million budget for electrical upgrades at Cabrillo High School. All high voltage and secondary voltage will be replaced this summer.

The Bond Refunding has been approved and the funds generated will pay for the last round of relocatables necessary to accommodate the 6th Grades being left at Elementary School campuses.

Electrical Upgrades have been completed at Lompoc Valley Middle School, Lompoc High School, Fillmore Elementary, La Canada Elementary, Clarence Ruth Elementary and Hapgood Elementary.

Justin Ruhge inquired about the interest rate we receive on the Bond Funds. Gary Black explained that the County controls that rate.

B. Working Budget/Actual Expenditures to Date

Gary Black thinks the \$2.2 Million of estimated Bond Refunding will actually go to \$2.4 million. Also, the taxpayers got an additional \$50K (approximately) – due to timing.

We will finish all of our current projects, then evaluate and re-prioritize the de-scoped work in order to apply the balance of Measure N monies to the most pressing needs per Gary Black.

The El Camino campus is closing for regular education at the end of this school year. After modernization it will house Adult Education and Independent Study. We have limited the modernization work to not exceed the dollars that we receive from the State and the matching amount we are required to spend. In order to accomplish that, we have removed 2 buildings from the scope of work and left in the 2 newest buildings. The two buildings we aren't modernizing would require such extensive ADA upgrades that it's not cost effective to do those buildings right now.

Helen and Justin commented that they appreciate the format of the finance presentations, which are easy to read.

VI. Status of Projects:

Stuart Hauck gave this presentation:

La Honda Elementary is 99% complete: Not much has changed since the last meeting. We still need to do the doors and hardware replacements to complete the modernization.

Buena Vista Elementary is 99% complete: Still need to do the doors and hardware replacements, as well as the ADA Lift to complete modernization.

Los Berros Elementary is 99% complete: Still working on punch list items. Also need to do the doors and hardware replacements.

Hapgood Elementary is 99% complete: Need to do the door and hardware replacements.

Cabrillo High School is 86% complete: Will bid the CHS Electrical to upgrade the high voltage and secondary voltage – work to be done this summer.

Miguelito Elementary is 55% complete: The contractor is working on putting completing the restrooms and doors. There are some path of travel issues.

El Camino Middle School: 2 of the bid packages were awarded last summer, and we will bid the other 3 packages this spring. The work will begin this summer for all 5 bid packages.

Vandenberg Middle School: We opened bids yesterday. Modernization will begin this summer and completed in August 2009.

Gary Black discussed the doors and hardware projects. Stuart Hauck commented that Dan George (the District locksmith) has been very helpful on this project.

Gary discussed the Buena Vista/Crestview Relocatables Project in progress right now. He discussed some of the changes dictating the quantity of relocatables being moved: am/pm kindergarten, 6th graders staying at the elementary sites instead of middle schools sites, elimination of 3rd Grade class size reduction. If we hadn't made some of these tough decisions, we would have had to move a lot more relocatable's (at an additional cost of \$500k to \$1million).

VII. New Business:

Gary Black addressed in-house projects for Measure N. He explained that the previous Committee members requested that in-house labor not be charged to Measure N. This wasn't a legal requirement, merely a Committee request so they wouldn't have to be concerned about verifying that all labor charged to Measure N was in fact for Measure N work. Gary suggested that, at some point in the future due to the current budget woes, we may not have the money to subsidize labor for Measure N from the General Fund. Our in-house Maintenance people have needed extra help for some of the Measure N projects. Gary would like Committee to consider Measure N paying these expenses in the future. We would add a budget line showing district labor and would report to the Committee on the specifics of the work being charged to Measure N. Gary asked that the Committee give some thought to this idea, and he will present it at a future meeting for their consideration.

The Committee, after a brief discussion, unanimously agreed that with proper accounting and justification for in-house labor, that charging these amounts to Measure N is acceptable. The Committee saw no need to delay this decision.

The Committee discussed scheduling a June meeting to facilitate the Year End Review. It was ultimately decided that Helen Free would work with Shirley Pillus to write a Year End Summary for the Committee to review. This will be mailed to the Committee members in early June.

VIII. Other Items from Committee:

The next meeting is scheduled for July 17th at 4:00 pm in the Board Room. Tim Harrington won't be able to attend, as he will be out of town.

IX. Adjournment:

The meeting was adjourned at 4:58 p.m.

Helen Free – Chairperson

ATTEST: Bob Manning – Committee Member

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